



**RE/MAX Advantage**  
10075 S. Eastern Ave #103  
Henderson, NV 89052  
702-608-0499  
[www.RentBalloon.com](http://www.RentBalloon.com)

Submitted: \_\_\_\_\_

## **Rental Application Guidelines**

All applicants are screened in accordance with Federal Fair Housing Guidelines prohibiting discrimination based race, color, religion, national origin, family status, disability or handicap, sex, sexual orientation and ancestry (NV law).

### **Complete Application**

Every occupant over the age of 18 (even if claimed as a dependent) is required to be screened and submit an independent application. We only process complete applications. Items in a complete application include:

- RE/MAX Advantage Rental Application Guidelines
- GLVAR Rental Application
- Last 30 days paycheck stubs for each applicant  
Bank Statements (60 days) if self-employed w/ income highlighted
- Full application fee in certified funds made payable to RE/MAX Advantage. **Application fee is not refundable.**  
\$75 for first applicant, \$25 for each subsequent resident over the age of 18
- If applicable, a separate pet application must be submitted.
- Each new lease will include a one-time \$100.00 move in/ lease prep fee.  
Cash is never accepted at our offices

### **DO NOT SUBMIT COPIES OF ANY PHOTO ID WITH APPLICATION !!!**

*(Photo ID will be required at time of occupancy)*

Applications must be dropped off at:

- **10075 S Eastern Ave, Ste 103 Henderson, NV 89052 (St Rose Pkwy & Eastern Ave)**  
Monday thru Friday 8:30am-5:30pm

RE/MAX Advantage generally will not hold a property longer than 14 days prior to lease start date. Check with property manager if you need a hold longer than 14 days.

### **Application Processing**

Rental applicants are advised that RE/MAX Advantage reserves the right to process multiple applications for this property. We are obligated to secure the best tenant candidates possible for the owners we represent.

Applications are submitted to Leasing Desk/ Tenant Screening for credit, eviction, previous addresses, employment and criminal screening reports. The property manager will contact applicants if additional information or explanation is required. Applications are typically processed within 2 business days. If denied, applicant will receive notification via phone or email.

\*\*If you know of credit issues, each applicant is encouraged to write a short explanation as to the nature of the credit fault (short sale, unemployment, foreclosure, medical, etc.). Primary criteria used in qualifying prospective tenants are:

- 600 FICO minimum
- Dependable/verifiable rental history
- Applicant gross income to be a minimum of 3 times monthly rent

If applicant does not meet the standard requirements, an additional security deposit may be requested up to triple the amount of the monthly rent. In some cases, depending on the strength of the application, tenant may not be approved regardless of additional deposit. Property owner will have the final decision in the approval process.

### **Approval**

The applicant / co-applicant agree to submit a deposit equal to one month rent within 24 hours of approval to take the property off the market and to execute a lease agreement. **Said deposit is to be paid in certified funds payable to RE/MAX Advantage.** All remaining move-in funds will be submitted at time of key pick-up. This deposit is non-refundable. Should applicant decide to not rent the property after submitting the deposit, the deposit will be retained by the owner as administrative expense.

### **Security Deposits**

Any balances for Security deposits, Cleaning deposits, Keys/remotes deposits, Pet deposits are all required at time of key pickup in certified funds. These deposits may vary from property to property per agreement with each owner. Return of deposits are per each lease and may be fully refundable if the property is in as good or better condition upon vacancy.

***RENT MOVE-IN FUNDS MUST BE SEPARATE FROM ANY SECURITY DEPOSITS.***

**Initial \_\_\_\_\_ Initial \_\_\_\_\_** Tenant will be required to have property mailbox rekeyed upon move-in. USPS.gov will provide the nearest post office to obtain keys for respective mailboxes.

**Initial \_\_\_\_\_ Initial \_\_\_\_\_** Proof of Renter's Insurance will be required at time of key pick up.

### **Pets**

Pet approval and breed are the decision of the property owner. A separate application for a pet must be submitted. Pet deposits apply per pet. Applicant understands there may be severe penalties for failure to disclose a pet prior to occupancy. Service/assistance animals are excluded.

***This property is offered and accepted in its present condition including but not limited to the following;***

- Overall interior cleanliness
- All present appliances appearance and performance
- Condition of paint, flooring, interior/exterior window coverings and screens
- Landscaping (trees, lawn, shrubs and exterior lighting)
- Any debris or miscellaneous items present in or about the property.

Any concerns regarding the appearance of the property be addressed below. This is a request, subject to approval by the owner, and not agreed to unless in writing.

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**Initial \_\_\_\_\_ Initial \_\_\_\_\_** My/Our application is 100% contingent on the request above. I/We understand our application will not be processed until owner approval is obtained for the above items. I/We understand additional applications may be received and processed during this period.

**Current Rental Verification**

Applicants are subject to rental verification. A complete application requires the following form to be completed and authorized for RE/MAX Advantage to obtain a rental reference from current landlord.

**Which real estate agent showed you the property?**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Company: \_\_\_\_\_

Lic #: \_\_\_\_\_ PID: \_\_\_\_\_

Applicant(s) have read and understand all the above and hereby authorize RE/MAX Advantage to perform tenant screening services.

\_\_\_\_\_  
Applicant Date

\_\_\_\_\_  
Applicant Date

Additional copies of this application can be downloaded at [www.AndrewTeam.com](http://www.AndrewTeam.com)

# RE/MAX Advantage Property Management

RE: \_\_\_\_\_ (Property application address)

## Rental Verification Authorization

I/We \_\_\_\_\_ authorize our current  
Landlord / Property Manager \_\_\_\_\_ for the address  
\_\_\_\_\_ to respond to questions below.

\_\_\_\_\_  
Applicant (Print)

\_\_\_\_\_  
Applicant (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

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Current Landlord, the above applicant(s) hereby grant permission to you to answer the following questions to assist in their rental application with RE/MAX Advantage.

1. Is applicant still under lease? \_\_\_\_\_
2. Has tenant ever been late? # of times \_\_\_\_\_
3. Has eviction ever been initiated? \_\_\_\_\_
4. Has (had) the applicant damaged the unit? Describe \_\_\_\_\_
5. Has the applicant paid for the damage? \_\_\_\_\_
6. Would you rent to this applicant again? \_\_\_\_\_

Name of Person Completing \_\_\_\_\_

Date \_\_\_\_\_

Please fax back to **(702) 251-4855** or email [Team@AndrewTeam.com](mailto:Team@AndrewTeam.com)

Thank you for your time and cooperation!





SALARY: \$ \_\_\_\_\_ (Monthly) SUPERVISOR: \_\_\_\_\_

OTHER INCOME: SOURCE \_\_\_\_\_ AMOUNT: \$ \_\_\_\_\_

PRIOR EMPLOYER (IF LESS THAN 3 YEARS): \_\_\_\_\_ PHONE # \_\_\_\_\_

HOW LONG? \_\_\_\_\_ EMPLOYED AS \_\_\_\_\_

SALARY: \$ \_\_\_\_\_ (Monthly) SUPERVISOR: \_\_\_\_\_

CREDIT REFERENCES: BANK \_\_\_\_\_ ACCT.# \_\_\_\_\_

ADDRESS \_\_\_\_\_

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**CO-APPLICANT:** \_\_\_\_\_

SSN # \_\_\_\_\_ DL# \_\_\_\_\_ STATE \_\_\_\_\_ BIRTH DATE \_\_\_\_\_

PHONE # \_\_\_\_\_ EMAIL \_\_\_\_\_

CURRENT ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

LANDLORD NAME / MORTGAGE HOLDER: \_\_\_\_\_ PAYMENT: \_\_\_\_\_

PHONE # \_\_\_\_\_ HOW LONG? \_\_\_\_\_ (PLEASE CHECK ONE)  OWNED OR  RENT

REASON FOR LEAVING \_\_\_\_\_

PRIOR STREET ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

LANDLORD NAME / MORTGAGE HOLDER: \_\_\_\_\_

PHONE # \_\_\_\_\_ HOW LONG? \_\_\_\_\_ (PLEASE CHECK ONE)  OWNED OR  RENT

CURRENT EMPLOYER: \_\_\_\_\_

HOW LONG? \_\_\_\_\_ EMPLOYED AS \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

PHONE # \_\_\_\_\_ FAX# \_\_\_\_\_

SALARY: \$ \_\_\_\_\_ (Monthly) SUPERVISOR: \_\_\_\_\_

OTHER INCOME: SOURCE \_\_\_\_\_

AMOUNT: \$ \_\_\_\_\_

PRIOR EMPLOYER (IF LESS THAN 3 YEARS): \_\_\_\_\_ PHONE # \_\_\_\_\_

HOW LONG? \_\_\_\_\_ EMPLOYED AS \_\_\_\_\_

SALARY: \$ \_\_\_\_\_ (Monthly) SUPERVISOR: \_\_\_\_\_



HOW LONG DOES APPLICANT PLAN TO LIVE HERE? \_\_\_\_\_ DOES APPLICANT PLAN TO USE LIQUID FILLED FURNITURE? \_\_\_\_\_ TYPE \_\_\_\_\_

DOES ANYONE IN THE HOUSEHOLD SMOKE? Y/N \_\_\_\_\_

APPLICANT IN CASE OF EMERGENCY, PERSON TO NOTIFY: \_\_\_\_\_

RELATIONSHIP: \_\_\_\_\_ PHONE # \_\_\_\_\_

CO-APPLICANT IN CASE OF EMERGENCY, PERSON TO NOTIFY: \_\_\_\_\_

RELATIONSHIP: \_\_\_\_\_ PHONE # \_\_\_\_\_

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**DISCLOSURE**  
**PLEASE READ CAREFULLY BEFORE SIGNING**

1. APPLICANT UNDERSTANDS THAT Chad Andrew IS THE LEASING A G ENT AND REPRESENTATIVE FOR THE LANDLORD OF THE PREMISES LOCATED AT \_\_\_\_\_ AT A MONTHLY RENT OF \$ \_\_\_\_\_.

2. APPLICANT DECLARES THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT, AND APPLICANT AUTHORIZES AN EMPLOYMENT CHECK, CRIMINAL RECORDS CHECK, CREDIT CHECK, VERIFICATION OF REFERENCES AND CURRENT AND PREVIOUS LANDLORDS.

3. APPLICANT HEREBY PAYS \$ 75+\$25/Addt '1 AS A NON-REFUNDABLE APPLICATION FEE AND \$ \_\_\_\_\_ AS HOLDING DEPOSIT. IF APPLICANT IS DECLINED, HOLDING DEPOSIT SHALL BE REFUNDED WITHIN 2 BUSINESS DAYS. IF, AFTER APPROVAL, APPLICANT DECIDES NOT TO FULFILL THIS AGREEMENT BY COMPLETING LEASE AND PAYING FIRST MONTHS RENT AND REMAINING SECURITY DEPOSIT, HOLDING DEPOSIT SHALL BE RETAINED BY LANDLORD TO COVER ADMINISTRATIVE EXPENSES.

4. APPLICANT AGREES TO EXECUTE A RENTAL AGREEMENT BEFORE POSSESSION IS GIVEN AND TO PAY THE RENT AND SECURITY DEPOSIT WITHIN 2 BUSINESS DAYS AFTER BEING NOTIFIED OF ACCEPTANCE OF THIS APPLICANT.

5. LANDLORD AND AGENT WILL NOT BE BOUND BY ANY REPRESENTATIONS, AGREEMENTS OR PROMISES, WRITTEN OR ORAL, MADE BY LANDLORD OR AGENT UNLESS CONTAINED IN THE RENTAL AGREEMENT SIGNED BY LANDLORD OR LANDLORD'S AGENT.

6. APPLICANT DOES HEREBY RELEASE LANDLORD, AGENT AND THIS COMPANY FROM ANY AND ALL DAMAGES OR LIABILITIES WHICH MIGHT RESULT FROM THE ABOVE INFORMATION. APPLICANT RELEASES PRESENT LANDLORD AND ALL PREVIOUS LANDLORDS FROM ANY AND ALL LIABILITY FOR ANY DAMAGE OR INJURY WHATSOEVER CAUSED BY PROVIDING INFORMATION TO LANDLORD OR AGENT REGARDING APPLICANT.

7. APPLICANT UNDERSTANDS AND ACKNOWLEDGES THAT A FALSE STATEMENT MADE HEREIN IS GROUNDS FOR DENIAL OF RENTAL TO APPLICANT. ANY STATEMENT HEREIN MAY BE CONSTRUED AS A CONDITION PRECEDENT TO ANY BINDING RENTAL AGREEMENT OR CONTRACT BETWEEN APPLICANT AND LANDLORD.

8. APPROVAL FOR RESIDENCY IS MADE WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, AGE, OR HANDICAP.

9. APPLICANT UNDERSTANDS THAT APPLICANT ACQUIRES NO RIGHTS TO PREMISES UNTIL EXECUTION OF A RENTAL AGREEMENT IN THE FORM SUBMITTED AND DEPOSIT OF RENT AND SECURITY DESCRIBED ABOVE.

SIGNATURE OF APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_ TIME \_\_\_\_\_

SIGNATURE OF CO-APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_ TIME \_\_\_\_\_

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OFFICE USE ONLY:

REFERRAL COMPANY \_\_\_\_\_ MLS # \_\_\_\_\_ DATE PAID \_\_\_\_\_  
AGENT: \_\_\_\_\_ P.I.D. # \_\_\_\_\_ LICENSE # \_\_\_\_\_

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