



OPEN HOUSE GUIDELINES

Real Estate Open House: In order for an "Open House" to take place on Frenchman's Creek property, the following criteria must be met and procedures followed;

- 1) POA Approval – A Frenchman's Creek property owner must receive written permission from the POA in order to conduct an Open House. The request for approval must include the following information:
 - a) Location of Open House.
 - b) Date of requested Open House.
 - c) Start and end time of Open house.
 - d) Realtor responsible for Open House. (Contact phone number for Realtor must be included)
 - e) Special circumstances or requests relating to the Open House.
- 2) Invitation Only / Guest Status – Any Open House held on Frenchman's' Creek property is considered by invitation only. Therefore, all potential buyers are considered guest of the property owner. The property owner shall be responsible for the actions of all guests (potential buyers_ while on property. This includes the guest obeying the community speed limit, traffic rules and all other pertinent rules regarding guests.
- 3) Prospective Buyer/Guest Access – No person shall be admitted to enter Frenchman's Creek property to view an Open House unless the following procedure has been followed.
 - a) Prior the start of the Open House, the property owner of Realtor will provide the Security Gatehouse with the phone number of who will be present at the Open House the entire time and can answer and questions that may arise.
 - b) The property owner or Realtor must provide a list of prospective buyer's names to the Security Gatehouse on the morning of the scheduled Open House.
 - c) The property owner may place the prospective buyer's name on the guest list via www.GateAccess.net.
 - d) The property owner may call-in the prospective buyer on the automated gate access system at (561) 775-6482
 - e) The property owner may call the Security Gatehouse to have a prospective buyer's name on their guest list.
 - f) In the event a prospective buyer/guest arrives and has not been cleared in one of the methods listed above, a call is to be made to the Open House on-site contact person for approval. Without approval from the property owner or Realtor, access is not to be granted. Provide the prospective buyer with a marketing folder and direct theme off property.