



Home Tour & Offer Planner

Use the same scorecard for every property

Property and visit

Property address	MLS / listing ID
Visit date and time	Asking price
Agent / host	Days on market

Objective tour scorecard

Rate each item 1-5, or write N/A. Verify material facts through appropriate records and professionals.

Comparison item	Score	Verify / notes
Layout and usable space		
Visible condition		
Mechanical systems questions		
Exterior / drainage		
Parking and access		
Noise observed during visit		
Travel-time test		
Insurance / hazard questions		
Renovation or repair scope		
Fit with written must-haves		



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Offer-planning assumptions

Proposed price

Earnest money

Financing type

Due-diligence period

Closing date

Possession date

Seller credit request

Personal-property request

Protection and timeline review

- ☐ Representation and agency relationships are clear before confidential strategy is shared.
- ☐ Financing, appraisal, title, inspection, sale-of-property, and other contingencies are reviewed as applicable.
- ☐ Every deadline is written down with an owner and reminder.
- ☐ Property disclosures and known material documents are reviewed.
- ☐ A qualified inspector and specialists are selected based on the property, not pressure.
- ☐ Maximum price, cash-to-close, monthly-cost, and repair boundaries are written before negotiation.

Offer strengths, tradeoffs, and questions for licensed professionals